



# FME Modules



## Custom Fields

**User Guide**



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## Intended Audience

The content of this document is designed to facilitate the users - managers, supervisors, and others of **Custom Fields** PrestaShop Module. A step by step instruction has been added to this document to help users to install the module on PrestaShop.

As a safe practice always backup your files and database before installing any module on PrestaShop. If you are looking for someone to install the module we can do it for you as well. Just go to the following link and let support know the order id to expedite the installation process.

Once you have installed please see the User Guide to help you understand on how to use the module to its full capacity. If you still have questions feel free to contact us on the support platform where you bought this module.

If you have any custom requirements feel free to touch base with us.



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## Overview

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Add new fields on checkout page by using PrestaShop custom fields module. PrestaShop checkout manager allows you to add custom input/output fields on order page. Text field, text area, date, yes/no, multi-select, drop-down, checkbox, radio button, and message only fields are supported. Validation is performed automatically.

## Installation Instructions

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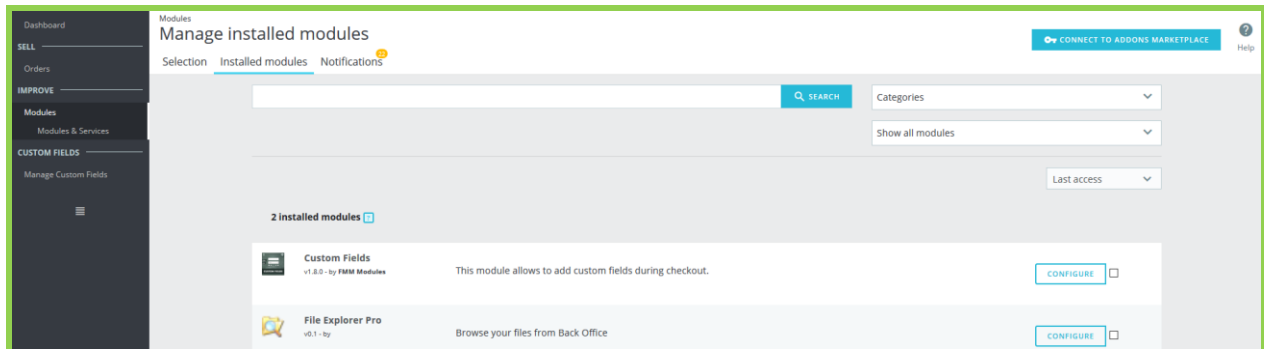
1. Log into [PrestaShop](#) administration panel, go to [Modules](#) → Click Add new module.
2. Select [customfields.zip](#) which you downloaded and click upload this
3. Module.
4. Scroll down and find [Custom Fields](#) and click [Install](#). You are done
5. [Clear Cache](#) in [Advance Parameters](#) → [Performance](#).
6. Module will add extra [Tab Link](#) in [Back Office Edit Product](#) and you will see the tab on left.
7. [Preview](#) of customized product will be shown with order on order detail page.



## User Guide

### How to Configure the Module:

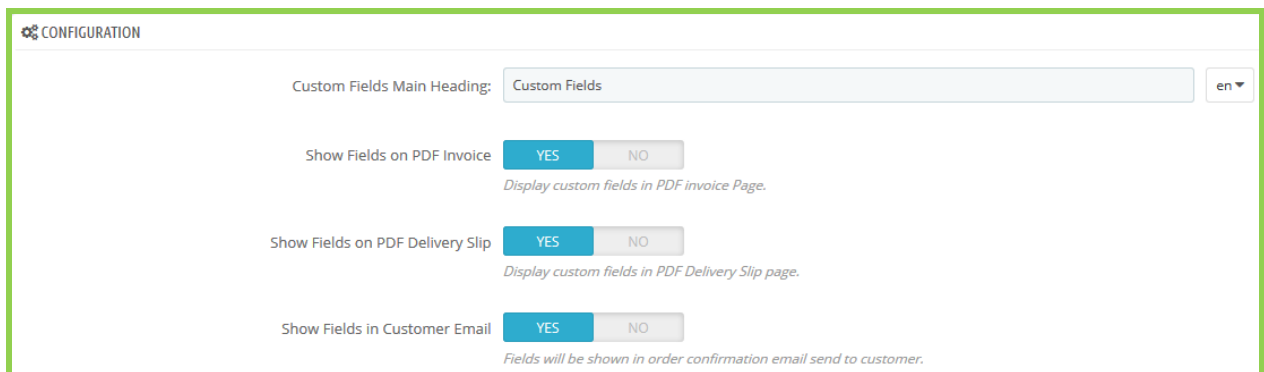
At the back office, go to “Module & Services” and click on the “Installed Modules” tab. Here you will find your module. Click on “Configure” to continue.



Here you will find the following settings:

### Configuration

- **Custom Fields Main Heading**
- **Show Fields on PDF Invoice:** Display custom fields in PDF invoice Page.
- **Show Fields on PDF Delivery Slip:** Display custom fields in PDF Delivery Slip page.
- **Show Fields in Customer Email:** Fields will be shown in order confirmation email send to customer.





## How to Add/Manage Custom Fields:

**Step 1:** At the back office, go to “Manage Custom Fields”. Here you will find all the fields. Click on “+ Add New Field” to continue.

ID	Field Name	Field Type	Checkout Step	Status	Editable	Required	Show to Customer	Show to Admin	Position	
<input type="checkbox"/>	1 Store Number	text	summary	✓	✓	✗	✓	✓	+ 1	Edit
<input type="checkbox"/>	2 What device are you currently using?	radio	summary	✓	✓	✗	✓	✓	+ 2	Edit
<input type="checkbox"/>	3 House Address	textarea	delivery	✓	✓	✓	✓	✓	+ 3	Edit
<input type="checkbox"/>	4 Favourite Prestashop Versions	checkbox	billing	✓	✓	✗	✓	✓	+ 4	Edit
<input type="checkbox"/>	5 Expected Delivery Date	date	shipping	✓	✓	✓	✓	✓	+ 5	Edit
<input type="checkbox"/>	6 Do you have a Pet?	boolean	summary	✓	✓	✗	✗	✓	+ 6	Edit

**Step 2:** Here you can add your fields’ information.

**CUSTOM FIELD**

\*Field Name:

Field Type:

Default Value:

*This will be the default value*

Field Validation:

Checkout Step:

Category Rule:

ID	Name
<input type="checkbox"/>	2 Home
<input type="checkbox"/>	3 Women
<input type="checkbox"/>	4 Tops
<input type="checkbox"/>	5 T-shirts
<input type="checkbox"/>	6 Tops
<input type="checkbox"/>	7 Blouses
<input type="checkbox"/>	8 Dresses
<input type="checkbox"/>	9 Casual Dresses
<input type="checkbox"/>	10 Evening Dresses
<input type="checkbox"/>	11 Summer Dresses

*Please select categories if any, field will only show if any product of category finds in cart.*

Product Rule:

*Field will be shown if cart has following product(s).*

ID	Product	Actions
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

\*Select Group:

ID	Name
<input type="checkbox"/>	1 Visitor
<input type="checkbox"/>	2 Guest
<input type="checkbox"/>	3 Customer

*Please select customer Group access for this field.*

Editable:

Values Required:

Show in Customer Account:

Show in Admin Order:

Field Status:

Dependant Field:



- **Field Name**
- **Default Value:** This will be the default value for this field
- **Block Heading:** Select the block in which you want to show this field. More on that later
- **Field Type:** Select the type for this field. There are following field types
  - Text Field
  - Text Area
  - Date
  - Yes / No
  - Multiple Select
  - Dropdown
  - Checkbox
  - Radio Button
  - File Attachment
  - Message
- **Field Validation:** Allows you to see if the data entered to this field is in correct format. If you select “Date” here, user will only able to add date in this field.
- **Checkout Step:** Select on which checkout step you want this field to appear
- **Category Rule:** If you want to show this field for specific categories only then select those categories here
- **Product Rule:** If you want to show this field for specific product only then select that product here
- **Select Group:** If you want to show this field to specific customer group only there select that customer group here
- **Editable:** If enabled user will be able to edit the data later
- **Values Required:** Option to make this field mandatory
- **Show in Customer Account:** If enabled the field will be visible in user account at frontend
- **Show in Admin Order:**
- **Field Status:**
- **Dependent Field:** Option to make field dependable. More on this in next step



**Step 3:** Now at the front end your field will appear as the following. You can always go back and edit this information.

✓ **PERSONAL INFORMATION** edit

✓ **ADDRESSES** edit

✓ **SHIPPING METHOD** edit

**4 PAYMENT**

\* Order File  No file selected.

Allowed file types: pdf,txt,doc,jpg,png

Pay by Check

I agree to the [terms of service](#) and will adhere to them unconditionally.

**ORDER WITH AN OBLIGATION TO PAY**



## Custom Field Headings:

At the back office, go to “Custom Field Headings”. Here you will find all the headings created. Click on “+ Add New Heading” to continue.

The screenshot shows a table with the following data:

ID	Title	
--		<input type="text"/> Search
<input type="checkbox"/>	1	Company Profile <input type="button" value="Edit"/>
<input type="checkbox"/>	2	B2B Profile <input type="button" value="Edit"/>

Below the table is a 'Bulk actions' dropdown menu.

## Add Custom Field Heading:

Admin can create multiple field headings to use at the front end.

The screenshot shows a form with the following elements:

- Header: BLOCK HEADINGS FOR CUSTOM FIELDS
- Form field: \* Block Title
- Language dropdown: en
- Instruction: *You can use this heading in creating a custom fields block.*
- Buttons: Cancel (with an 'X' icon) and Save (with a floppy disk icon)



## How to Use Dependable Fields:

Dependable fields are those fields where input option is dependent on what user selects. See the image below for more clarification.

- When you are adding a field from backend enable dependent field option at the end.

- Next Select the field on which current field will be dependent.
- Then select dependent field value

Now your current field will only appear if the customer selects “1.7.x.x” option in the “Favorite Prestashop version” option.



## Disclaimer

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It is highly recommended to backup your server files and database before installing this module.

No responsibility will be taken for any adverse effects occurring during installation.

**It is recommended you install on a test server initially to carry out your own testing.**

## Support

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If you need more information or have any questions or problems, please refer to our support helpdesk:

You can log a ticket and a support technician can assist you further.

## Customization

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If you have requirements that are not covered by our module and you need to have our module customized, feel free to contact us through support helpdesk.